



**WELCOME  
TO THE  
LIVESTOCK SYSTEMS  
INNOVATION LAB'S  
ONBOARDING PROCESS**

*Feed the Future Innovation Lab for Livestock Systems*

*Today's host: Project Manager Andrea Bohn*



- Please introduce yourself in the chat
- Use the chat to comment, interact, ask questions
- Feel free to keep your video on
- Please mute yourself

Note: this meeting is being recorded; the recording and this slide deck will be posted at <https://livestocklab.ifas.ufl.edu/projects/onboarding>.



## Week 0

## Week 1

## Week 2

## Weeks 3-6

## Later

### Prepare:

- Read Attachment 2
- Take Canvas course on Ethical Clearances

### Participate (or watch recording):

- ★ 1. Meet the team
- 2. Learn about financial reporting
- 3. Get started in Piestar

- 4. **Learn how to prepare or finalize the:**
  - Open Data Plan (ODP)
  - Workplan (WP)
  - Results Framework (RF)
  - Environmental Monitoring & Mitigation Plan (EMMP)

- 5. Development of Local Capacity Development (LCD) Plan

### Go deeper into:

- 6. Piestar indicator and technical reporting
- 7. Communications guidance

### Submit (through Piestar):

Today

**By end of week 6**  
ODP, WP, RF, EMMP, LCD plan, Ethics course certificate

## OBJECTIVE & TARGET AUDIENCE



### Objective:

- Facilitate a successful start for all new project teams through an informative, useful and fun onboarding phase
- Operationalize the instructions from Attachment 2 of the subaward agreement



### Target audience:

- Principal Investigator



**Also appropriate for:**  
Co-Principal Investigators  
Support Staff  
Collaborators



# MEET THE TEAM!



*Feed the Future Innovation Lab for Livestock Systems*



## **GBOLA ADESOGAN**

**Director**  
**Feed the Future Innovation Lab for**  
**Livestock Systems**

and also

- Director of the Food Systems Institute at the University of Florida, UF
- Professor of Ruminant Nutrition, Department of Animal Sciences, UF



# SASKIA HENDRICKX

## Deputy Director

### I assess

- Technical and financial reports
- Compliance issues
- Requests for no-cost extensions

**Mostly, I support my colleagues support you!**



## ANDREA BOHN



### Project Manager

#### **I look forward to working with you:**

- From proposal stage, through project implementation, to wrap up
- Various opportunities and issues as they may come up
- On travel approval processes
- Tracking progress, workplans
- Reporting feedback
- Preparing for LSIL ME sponsored events (e.g., Project and Innovation Platform meetings, Annual General Meeting)



**If in doubt, reach out** to me via [livestock-lab@ufl.edu](mailto:livestock-lab@ufl.edu)



# JIM W. HARPER

## Communications Manager

### I look forward to working with you on:

- Creating your project webpage and flyer
- Representing your work to various audiences 
- Editing and preparing publications
- Networking with designated communicators 
- Generating excitement and support through photos, videos, and other forms of outreach





## LACEY HARRIS-COBLE

### Project/Research Assistant

#### **I look forward to working with you on:**

- Open data plans and dataset submissions to USAID's Data Development Library
- Gender and youth integration as part of the Gender & Youth CCT
- Reporting on innovations for USAID's Research Rack Up



## **DAMIEN CHEVAILLIER**

**Finance and Administration Manager**

## **NICOLE MONVAL**

**Fiscal Assistant II**



**We look forward to working with you on:**

- Getting to you the funds you need to do your work
- Helping you overcome any administrative/financial challenges you face during implementation
- Providing capacity building in financial management to help you secure future grants





## ERICA ODERA

### Monitoring & Evaluation

**I look forward to working with you on:**

- Results framework development
- Environmental monitoring and mitigation
- Performance monitoring and indicator reporting
- Understanding and using Piestar



## Evaluation Team

### We will work with you on:

- Understanding the expected change your project may create
- Building capacity for your project team to understand evaluation's purpose and utility
- Conducting formative evaluations with your project to facilitate troubleshooting and support
- Summative evaluation to measure outputs and impacts of your project when it ends



**ERICA ODERA**



**KAY KELSEY**



**SEBASTIAN  
GALINDO**

# MEET THE COORDINATORS IN THE LSIL TARGET COUNTRIES



## LSIL COUNTRY COORDINATORS



**Isidore Gnanda**  
Coordinator, Burkina Faso



**Zeleke Mekuriaw**  
Coordinator, Ethiopia



**Padmakumar  
Varijakshapanicker  
(Padma)**  
Coordinator, Nepal



**Moctar Karimou**  
Coordinator, Niger

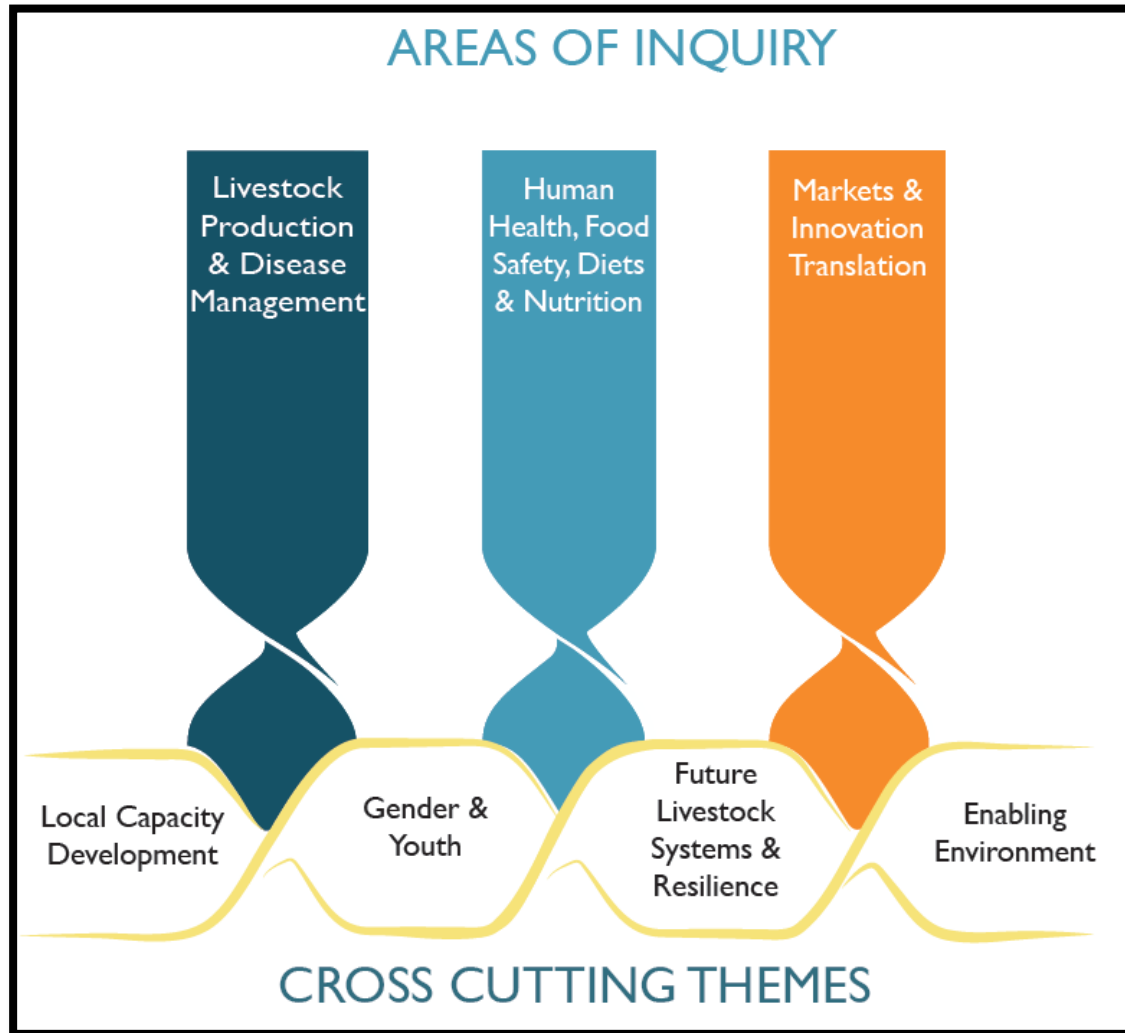


**Felix Ngamije**  
Coordinator, Rwanda

**We represent LSIL in the respective target countries!**

**We look forward to working with you on:**

- Assess research progress
- Support your environmental monitoring and mitigation plan related activities
- Facilitate contact with the USAID mission and country stakeholders



**MEET THE  
AREA OF INQUIRY  
LEADERS  
AND  
CROSS-CUTTING  
THEME SPECIALISTS**



# AREA OF INQUIRY LEADERS



**GEOFFREY E. DAHL**

**Professor,  
Department of  
Animal Sciences  
& Past President,  
American Dairy  
Science Association**



**Livestock  
Production  
& Disease  
Management**



**Human  
Health, Food  
Safety, Diets  
& Nutrition**



**Markets &  
Innovation  
Translation**



**CONNER MULLALLY**

**Assistant Professor,  
Food and Resource Economics**



**JORGE A. HERNÁNDEZ**

**Professor,  
Department of Large  
Animal Clinical Sciences**

**ARIE H. HAVELAAR**

**Professor, Emerging Pathogens Institute  
& Department of Animal Sciences**



**SARAH MCKUNE**

**Associate Professor, Department of  
Environmental and Global Health  
& Center for African Studies**

# CROSS CUTTING THEME SPECIALISTS



**SANDRA RUSSO**

Professor, Office for  
Global Research  
Engagement,  
International Center



**NARGIZA LUDGATE**

Assistant Scholar,  
Office for Global  
Research Engagement,  
International Center



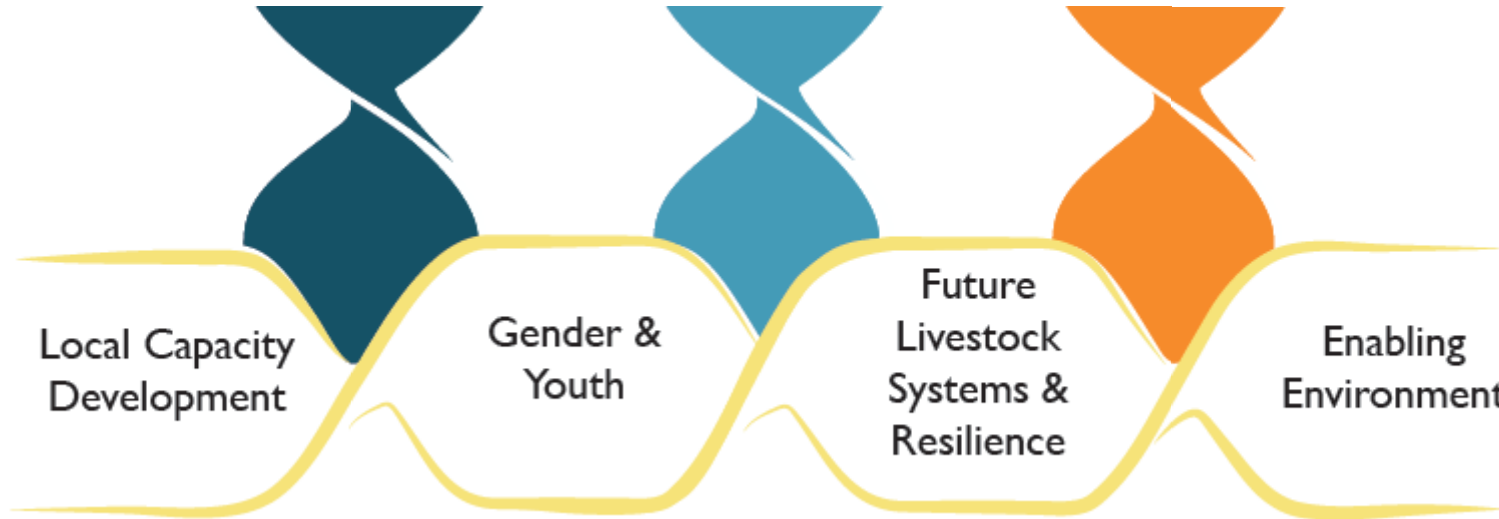
**KATHLEEN COLVERSON**

Associate Research Scientist,  
Department of Animal Sciences



**GREG KIKER**

Associate Professor,  
Department of Agricultural and Biological Engineering



**RENATA SERRA**

Senior Lecturer,  
Center for African  
Studies

# COMMUNICATION BETWEEN THE ME TEAM & SUBAWARDEES

## **The ME generally communicates with the PI only**

- The PI is responsible for sharing information with other research team members

## **Use the Piestar email only for technical issues related to the platform;**

- LSIL/project related questions cannot be answered by the Piestar team

# ELECTRONIC COMMUNICATION

[livestock-lab@ufl.edu](mailto:livestock-lab@ufl.edu)

**All communication with  
LSIL staff**

**Includes:**

- Anything related to research, technical topics, publications, general questions

[lsilmanagement@research.ufl.edu](mailto:lsilmanagement@research.ufl.edu)

**Use this email for any topic that  
needs official record and response!**

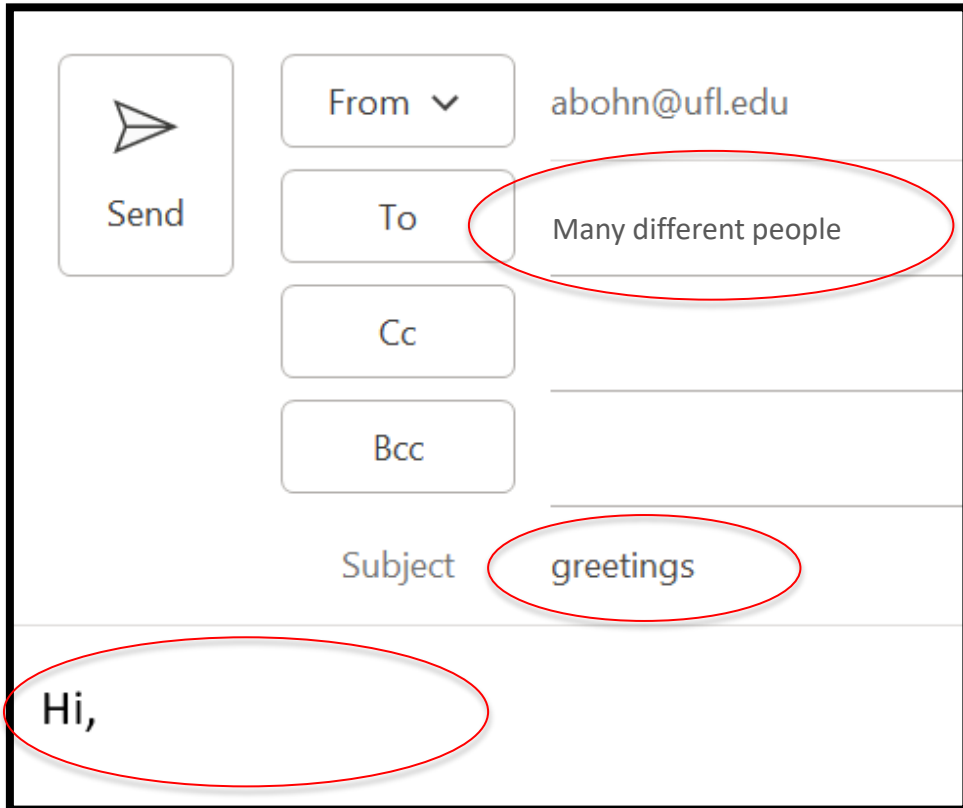
**Includes:**

- Anything financial, e.g., invoices

**DO**

**If in doubt, reach out!**  
(using this account)





Send

From ▾ abohn@ufl.edu

To Many different people

Cc

Bcc

Subject greetings

Hi,



- **Limit the number of addressees,** use [livestock-lab@ufl.edu](mailto:livestock-lab@ufl.edu)
- **Write a descriptive subject line:** What is it about, who should address your request?
- **Address the specific person** you intend the message for

**WHAT ELSE WOULD YOU  
LIKE TO KNOW ABOUT US?**

## UPCOMING ONBOARDING SESSIONS AND MATERIAL ARE INTENDED TO:

- help you better understand contractual requirements, including the instructions in Attachment # 2
- set a positive, collaborative tone
- get you off to a great start





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**LOOKING FORWARD TO WORKING WITH YOU OVER  
THE COMING YEARS ...**

**AND UPDATING THIS GROUP PHOTO FROM 2018!**



## Disclaimer

This work was funded in whole or part by the United States Agency for International Development (USAID) Bureau for Food Security under Agreement # AID-OAA-L-15-00003 as part of Feed the Future Innovation Lab for Livestock Systems. Any opinions, findings, conclusions, or recommendations expressed here are those of the authors alone.

Feed the Future Innovation Lab for Livestock Systems  
Department of Animal Sciences | University of Florida | P.O. Box 110910 | Gainesville, FL 32611  
livestock-lab@ufl.edu | <http://livestocklab.ifas.ufl.edu/>



# FEED THE FUTURE

The U.S. Government's Global Hunger & Food Security Initiative

[www.feedthefuture.gov](http://www.feedthefuture.gov)



BILL & MELINDA  
GATES *foundation*



UF | IFAS  
UNIVERSITY of FLORIDA